

**Homelessness Strategy and discharge of duty policy(City Executive Board Report 13th February 2013): Appendix E
Risk Register**

No.	Risk Description Link to Corporate Obj	Gross Risk		Cause of Risk	Mitigation	Net Risk		Further Management of Risk: Transfer/Accept/Reduce/Avoid	Monitoring Effectiveness	Current Risk					
Risk Score Impact Score: 1 =Insignificant; 2 = Minor; 3 = Moderate; 4 = Major; 5 = Catastrophic Almost Certain						Probability Score: 1 = Rare; 2 = Unlikely; 3 = Possible; 4 = Likely; 5 =									
		I	P		Mitigating Control: Level of Effectiveness: (HML)	I	P	Action: Action Owner: Mitigating Control: Control Owner:	Outcome required: Milestone Date:	Q 1 ⊗ ⊙ ☺	Q 2 ⊗ ⊙ ☺	Q 3 ⊗ ⊙ ☺	Q 4 ⊗ ⊙ ☺	I	P
2.	Failure to meet the objectives of the Homelessness Strategy	4	3	Ineffective monitoring of the strategic objective action plans.	Establish clear monitoring process within the Council's structure through Housing Board	3	2	.Ensure regular review through Housing Board Housing Strategy and Enabling Manager	Regular monitoring reports						
3.	Changes to housing policy or context and, local, regional and national, making objectives invalid or inappropriate.	3	3	Economic circumstances, government policy and legislation, political changes.	In addition to regular monitoring, review of the strategy and objectives to ensure it remains relevant to current circumstances.	3	3	Establish regular and robust monitoring arrangements for policy, context and legislative changes Housing Strategy and Enabling Manager	Mid point review completed by September 2015						
4.	Negative public and stakeholder understanding / perceptions of homelessness strategy objectives.	3	3	Failure to communicate objectives and impacts on homelessness in Oxford.	Establish clear communication strategy for the homelessness strategy for when it is adopted.	2	3	Implement communication strategy Housing Strategy & Enabling Manager	Communication Strategy in place by March 2013.						

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5	Lack of suitable private sector accommodation becomes available to enable effective use of discharge of duty policy	3	3	Landlords do not wish to work in partnership with Oxford City Council and make suitable homes available to homeless households at reasonable rents	The Homeless Strategy Action Plan identifies a number of actions to seek to maximise attractiveness of Home Choice scheme to private landlords and to try to increase number of private rented homes	4	4	Implement actions identified in Homelessness Strategy Action Plan, monitor and review	As detailed in Action Plan during 2012/13							